Instructions for recording and uploading your sermon video to Dropbox



- 1. <u>Video</u>: Choose a location with a simple, non-distracting background. Be sure to have enough light on your face for a good exposure. Soft, indirect light is best. Record your video in horizontal format, (widescreen).
- 2. <u>Audio</u>: Avoid locations that echo; keep the microphone close to you. If that's not possible, use a lapel microphone.
- 3. To upload your video from your phone, skip to the next page. To upload from your computer, see the next steps.

Upload from your Computer:

a) Contact Bea Stucke at bea.stucke@dakotasumc.org to get the upload link to Dropbox. You do <u>not</u> need a Dropbox account to upload your video.

Please upload files for "Candidate Video"	
David Stucke <no-reply@dropbox.com> To: • David Stucke</no-reply@dropbox.com>	Today at 09:41
David Stucke is requesting files for "Candidate Video." The deadline for uploading files is 5:00 PM on 2020-06-05.	
You can upload files securely to Dropbox so that David can see then even if you don't have an account. Learn more	n,
Upload files	
David wrote:	
This is a test file request.	
6 2020) Dropbox

b) Click on the "Upload Files" button in your e-mail and follow the on-screen instructions to complete your upload. You must keep the Dropbox browser upload window open until you see verification that your upload is finished:
"Upload Done!". Depending on the strength of your internet connection, it may take longer than expected (a 10-minute video contains approximately 18,000 individual frames, plus audio).

Thanks for sharing!



Upload from your mobile device:

- a) Check your e-mail for a "Dropbox file request" from [<u>name</u>]@dropbox.com. It may look similar to the image below. You do <u>not</u> need a Dropbox account to upload your video.
- b) The images in this graphic approximate what you may see while using an iPhone to upload your video to Dropbox:



c) Click on the "Upload Files" button in your e-mail and follow the on-screen instructions to complete your upload. You must keep the Dropbox browser upload window open until you see verification that your upload is finished:
"Upload Done!". Depending on the strength of your internet connection, it may take longer than you expect (a 10-minute video contains approximately 18,000 individual frames, plus audio).

Thanks for sharing!