

Dakotas Annual Conference  
Requirements for Associate Membership



**Due September 1** (For Associate Membership at upcoming Annual Conference)

- Autobiographical statement** which reflects your faith, family, health and academic journey to your call to ministry, your future for servant leadership in the church 3-6 pages (6-page limit) ¶324.13 2016 Book of Discipline.
- Sermon transcript and recording of sermon presentation** (visual multi-media format). The sermon needs to be one that illustrates your ability to help a congregation/ministry setting facing a change. The Candidate may choose scripture. The scripture needs to be included in the front page of your sermon transcript. Sermon should be recorded before congregation/appropriate ministry setting.
- Written responses to the doctrinal questions in the 2016 Book of Discipline** ¶324.9 15-20 pages (a minimum of 15 pages to a maximum of 20 pages)

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- All written materials should be double spaced, using one-inch margins and use 12 pt. Times New Roman Font
  - Make sure your reflections show depth of thought and are absent of grammatical syntax errors. Use appropriate academic citations! (no plagiarism) including a full bibliography/works cited page as this is considered professional writing/work at a graduate level.
  - The 2016 Book of Discipline clearly states. *“the candidate should demonstrate the ability to communicate clearly in both oral and written form”* (¶¶330, 335)
  - It is recommended that your written work is proofed by a Full Elder at least three weeks prior to the deadline. If the candidate needs suggested names, please contact the Leadership Development office by August 1.
  - Written materials are to be mailed as attachments to the Leadership Coordinator [leadershipdevelopment@dakotasumc.org](mailto:leadershipdevelopment@dakotasumc.org) in PDF format. File named as such:
    - Autobio\_Beiber\_2018
    - SermonTranscript\_Beiber\_2018
    - BOD\_AssocMemb\_Beiber\_2018
  - Sermon videos need to be uploaded using Vimeo-[Instruction Sheet](#)

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<sup>1</sup>Use footnote citation method. Turabian Kate L., *A Manual for Writing Term Papers, Theses and Dissertations*, University of Chicago Press, 2013

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**IMPORTANT NOTICE FROM THE BOM COMMITTEE:**

**If the above criteria and guidelines are not met, the candidate will not be invited for an interview by the BOM committee. You will be notified at the latest by September 15th.**