



Dakotas Conference
The United Methodist Church



CONTINUING EDUCATION CREDIT REPORTING FORM

NAME _____

ADDRESS _____

CHURCH _____

EVENT _____

LOCATION _____ DATES _____

NUMBER OF CREDITS _____

If the event does not list a specific number of credits, the general ratio is one credit unit for every 6-8 hours of course work or study.

To receive credit for a Continuing Education event, fill out the above information and submit to the person listed below. Credit can be given if funds were requested.

Reminder: these units need to be reported on a pastor's annual STAY/MOVE for District Superintendent records.

Please send completed form **via email** to two places:

1. Leadership Development: leadershipdevelopment@dakotasumc.org
 - a. For paper copies: Dakotas Conference Office, PO Box 460, Mitchell SD 57301
2. BOM Continuing Education Chair: Marilyn Spurrell: pastormarilyn@watertownfirstumc.com